Cataloguing and Authorities User Group Meeting
Monday, 6 March 2017
Alice Moulton Room, Gerstein Library
10:00 – 11:00 am

In attendance: Alastair Boyd (Robarts), James Mason (Music), Joan Links (Media Commons), Jordan Hale (Map and Data), Lauren Williams (Fisher), Mary Reynolds (Regis), Anne McGillivrary (Knox), Jenn Browning (Robarts), Marlene Van Ballegooie (Robarts) Irene Wu (ROM), H. Rashid (Law), Julia King (Massey), Elisa Sze (Inforum), Carmen Socknat (Vic), Mary Jaques (St. Augustine’s Seminary), Kate MacDonald (Trin), Kate Johnson (Innis)

Guest: Bilal Khalid (ITS – Robarts)

1. Agenda
   The agenda was accepted.

2. Minutes
   The minutes from the December 5, 2016 meeting were approved.

3. Internal Business
   a. Reference Services has received RDA training (updated version of the copy-cataloguing training), including updates on the RDA challenges that directly affect public display of information that reference librarians might encounter (multiple 264 fields not showing; loss of GMD; Zotero not pulling all information correctly, especially 264 fields)
   b. If you did not resubscribe to the CATINFO listserv and were removed for whatever reason please contact Kate.
   c. Kate will be going on leave so a volunteer is needed to be the next Chair of CAUG. Duties include booking meetings, finding presenters and notetakers. Please contact Kate before June if you are interested.

4. Cataloguing AV Materials (Joan Links)
   a. Take your information from the credits of a movie; often if you don’t have time, from the DVD cover and/or webpage.
   b. At media commons, many of the records are based on OCLC records.
   c. 336/337/338 is mandatory, autoload from OCLC.
   d. 334-380 are optional, but keep them if they are correct
   e. 650s are essential, keep them.
   f. Relationship designator: credits are long. Anything from the statement of responsibility you’ve included in the 245 include in the 700s, otherwise, you don’t need to include everyone from the credits

5. Cataloguing Maps & Other Cartographic Material
   a. Cartographic map cataloguing have many of the same core fields as RDA for bibliographic records. There are some MARC fields specifically for geography
which are core in RDA (See also: 

034: Coded Cartographic Mathematical Data; If coordinate statement is not provided within the resource, derive information from any source (RDA 7.4.1.2). Use BoundingBox to determine the coordinate values.

043: Geographic Area Code
052: Geographic classification
245: If the title is not descriptive, include more descriptive designation in square brackets/statement of responsibility (cartographer, compiler, issuing body, sponsoring body)
255: (geographic extent) Data recorded in 255 and should correspond to 034.
6xx: Subject and genre/form access; Include at least one topic subdivided geographically or one geographic subject access field at a minimum.

b. Relationship designators
   i. Creator=cartographer, compiler, issuing body, sponsoring body
   ii. Contributors=cartographer (of expression), lithographer, platemaker, etc.

c. 3xx fields; depends on type of cartographic material.

Example: sheet maps
336 cartographic image$bcri$2rdacontent
337 unmediated $bn$2rdamedia
338 sheet $bnb$2rdacarrier

d. Appendix L : Linked Open Toponymic Data is the future; shows relationships between concepts, objects, places, eg geonames.org

6. Updates from ITS – Bilal Khalid
a. New live page in Confluence (contact Reg Matson if you don’t have an account) called “Catalogue Issues” where you can view updates on what catalogue issue ITS is addressing 
https://connect.library.utoronto.ca/pages/viewpage.action?spaceKey=CAT&title= Catalogue+Issues+Master+List
b. Method of submitting issues remains the same: email utl.catalogue@utoronto.ca or use the form
c. RDA data display assessment in progress, resolution soon, UX assessment coming soon

7. Other business
a. Sound recording template to come; RDA music session coming soon, maybe at June meeting.

8. Next Meeting: Monday 5 June 2017